

Government of the People's Republic of Bangladesh
Ministry of Social Welfare
Administration-1
Bangladesh Secretariat, Dhaka 1000
www.msw.gov.bd

Record Number: 41.00.0000.016.19.005.24.340

Date: 25/04/2024

Recipients: Chief Accounts and Finance Officer
Ministry of Social Welfare, Segunbagicha, Dhaka.

Subject: Government's approval to attend the programme titled "Public Administration Reform Global Forum: Transforming Governments for a Livable Planet" to be held at Washington DC in United States of America and to meet with relatives in Canada from 26 May to 04 June 2024 (Including Travel Time).

Sir,

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following official to attend the Programme titled "Public Administration Reform Global Forum: Transforming Governments for a Livable Planet" from 28-29 May, 2024 to be held at Washington DC in United States of America and Honorable Minister will meet her relatives in Canada from 30 May to 02 June 2024 under the following terms & conditions:

Serial Number	Name, Designation & institute
01.	Dr. Dipu Moni, MP Honorable Minister Ministry of Social Welfare The People's Republic of Bangladesh, Dhaka.

- i) Economic Class Airfare and expenses in Washington DC for the Honorable Minister will be borne by the World Bank. Ticket upgradation to business Class Cost will be borne by Government. The additional Airfare and expenses of the visit to Canada will be borne by the Honorable Minister herself;
- ii) She will not be provided any part of her salary and allowances in foreign currency;
- iii) She will not stay abroad longer than the approval period.

Yours faithfully,


Shampa Kundu
25.04.2024

Shampa Kundu
Deputy Secretary
Phone: 55100456

Email: sasadmin1@msw.gov.bd

Copy for kind information and necessary action (not according to seniority):

- 1) Dr. Dipu Moni, MP, Honorable Minister, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
- 2) Cabinet Secretary, Cabinet Division/ Principal Secretary, Prime Minister's Office, Dhaka.
- 3) Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- 4) Senior Secretary, Ministry of Foreign Affairs, Dhaka.
- 5) Director General (Consular), Consular Section, Ministry of Foreign Affairs, Dhaka (with request to issue note Verbale).
- 6) H.E Ambassador, Embassy of The United States of America, Dhaka, Bangladesh.
- 7) H.E Ambassador, Bangladesh Embassy, The United States of America.
- 8) H.E High Commissioner, High Commissioner of Canada, United Nations Road, Baridhara, Dhaka, Bangladesh.
- 9) H.E High Commissioner, Bangladesh High Commission, 350 Sparks Street, Suite#1100, Ottawa, ON K1R 7S8, Canada.
- 10) Director General (Grade-1), Department of Social Services, Agargaon, Dhaka-1207.
- 11) Additional Secretary (All) Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
- 12) Director General, Department of Immigration & Passport, Passport Bhaban, Agargaon, Dhaka.
- 13) Director, Hazrat Shahjalal International Airport (Civil Aviation) Authority, Dhaka/ Shah Amanat International Airport, Chattogram.
- 14) PS to Minister, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
- 15) PS to Secretary, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
- 16) Chief Accounts & finance Officers, Ministry of Social Welfare, Segunbagicha, Dhaka.
- 17) Executive Director, foreign Exchange Branch, Bangladesh Bank, Dhaka.
- 18) System Analyst, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka (with request to display in MoSW website).
- 19) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 20) Accounts Officer, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
- 21) Office copy.


25.04.2024
Shampa Kundu
Deputy Secretary